



retn

mail programs:

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So. Burlington, VT
05407-2386

upload programs:

www.retn.org

fax/e-mail form:

f: 802.654.7984
e: drewf@retn.org

questions:

p: 802.654.7980 x25

www.retn.org

Burlington
Essex
Essex Junction
St. George
So. Burlington
Williston



Winooski

Channel 16



Charlotte
Hinesburg
Ferrisburgh
Shelburne
Vergennes

making media accessible
regional educational technology network

VIDEO SUBMISSION

RETN accepts programs for cablecasting on RETN Channel 16 and for on-demand viewing and sharing at www.retn.org PLEASE NOTE: RETN's cable TV programming schedules are planned as much as four weeks in advance. A copy of your program must be received by RETN at least eight days prior to your desired air date.

PLEASE PRINT

PROGRAM TITLE: _____

PROGRAM LENGTH (approximate): _____ hours _____ minutes

_____ *The end date, if any, when RETN Channel 16 can no longer cablecast or make this program available for viewing and sharing at www.retn.org*

YOUR NAME: _____

ORGANIZATION: _____

ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

PROGRAM DESCRIPTION (a brief promotional description):

PARTICIPANTS (names and titles of key participants):

EDUCATIONAL OBJECTIVE & BENEFIT (a brief description of this program's educational objective(s) and how the community will benefit from watching it):

Please indicate below that your submission meets RETN requirements:

- This program is free of copyright restricted material.
- Permission to cablecast this program has been secured from all persons appearing in a significant way.
- RETN may embed and share this program online at www.retn.org (optional)
- This program has an educational objective.
- This program submission has titles, credits, and meets RETN standards for picture and audio quality. (See www.retn.org/compression for standards.)

Signature: _____ Date: _____

This form must be completed and submitted to RETN prior to the first air date.

If you have any questions as to whether or not your program is appropriate for airing on RETN, please contact Drew Frazier at 802-654-7980 ext. 25, or drewf@retn.org